

LOCATION: *Building for Women – Basement Conference Room*

MEMBERS Present:

x	David Baker	x	Katherine Eagle		Renee Van Nett
	Patricia Behning Oakes	x	Gabriel Green	X	Bob Grytdahl - Staff
x	Doug Bowen-Bailey	X	Blair Powless		

Absent with Notice: Renee Van Nett, Patty Behning Oakes

Liaisons to DPD: Lt. Jeff Kazel, Deputy Chief Robyn Rosier

Guests: Officer Rodman

Training: *Traffic Stops with Officer Rodman;* Based on “Probable cause” e.g. equipment violations; erratic driving, speeding. Run license plate in computer, can tell what type of vehicle it is, if it is stolen, who owns it, etc.

Call to Order: **Vice President Green** called meeting to order at 6:22 pm after training

Welcome – Introductions were made.

Approval of Minutes

Motion to accept the minutes of 6/25/13; Green/Eagle/, Passed.

Public Comment: None. We discussed potentially moving this to a different time, but agreed to keep it at the beginning.

Discussion of Statement for Public Comment period

Motion to Adopt Draft Public Comment for Board meetings Baker/Green Passed.

**DRCB Public Comment –Approved– 07/23/13
TO BE PRINTED**

“The aim of argument, or of discussion, should not be victory, but progress.”- Joseph Joubert

Welcome. The Duluth Citizen Review Board is glad you are here and welcomes your perspective. There is a 5-minute time limit for your statement and then an opportunity for board to be in conversation with you.

As you speak, please keep in mind:

- The public comment period is not designed for filing a formal complaint. The board can assist you with that process if you want support.
- The DCRB is designed to build trust and improve communication between our community and Police Department. We place a high value on open and respectful communication. We will not all agree with each perspective; however, we will strive to learn from each other and have concerns respectfully heard and fairly addressed.
- Please do not use the names of citizens or police officers to ensure privacy and fairness for all people connected to incidents you may describe.
- We recognize that there is a broader history and context to the relationship between community and police. Please focus your comments on situations and suggestions related to Duluth and within recent history.
- The board is open to suggestions for how we can help our community and police department to better understand each other and live and work together peacefully.

Approved: 9/24/13

Thank you for taking the time to share your perspective with this board.

TO BE READ:

This is the time in our meeting for public comment. We have a written document with more information, but we just want to note a few things. There is a 5-minute time limit for your statement and then an opportunity for board to be in conversation with you. This is not designed as a time to file a formal complaint. If you wish to do so, we can assist you in that process. When speaking, we ask you to remember our values of building trust and improving communication with our police and community. Please do not use the names of citizens or police officers when describing any events to ensure privacy and fairness for all involved. Also, focus your comments on Duluth's recent history. Finally, we are open to your suggestions for how the DCRB can better do this work. Thank you for being here and sharing your perspectives.

COMMITTEE REPORTS

Report from Public Relations Committee: At some point we need to get an update to the community about the work that we have done and the status of our progress. The Public Relations committee will meet to discuss this before the next meeting. Bob encouraged DCRB members to start wearing name tags in the community so we can be more visible.

Report from the Strategic Planning Committee: Working on a draft for consideration of different processes that can be used as a basis for consideration. Will meet again and bring something back for consideration at next meeting. The committee may meet with Gunnar Johnson or someone from the City Attorney's office to get input on some of the ideas, particularly in terms of reviewing complaints.

Correspondence: No correspondence.

Report from DPD liaisons:

- Status update on officer involved shooting on approximately June 10. BCA has turned investigation over to St. Louis County Atty's office. The focus is whether the officer has followed the statute on use of force.
- Budget time: have meeting with city administration tmw morning. Hoping to be able to keep or increase current staffing levels.
- Deputy Chief Rosier expressed that the DPD is happy with how Lakewalk and Canal Park has been this summer. A lot of resources have been spent there to ensure that there is no incident that negatively impacts people's experience of those areas which are significant for Duluth in the summer.

Doug raised some questions about the number of complaints and types of complaints that have been received. Also discussed the possibility of having a round table discussion. A good focus of topic would be a discretion and how that functions in officer. The strategic planning committee will consider how this might fit into our long-range planning – including how it might differ from our vision of a community forum.

Blair asked questions via email re: Canal Park person with a gun call. Lt. Kazel shared factual information related to the incident. Information that is available to be released is limited because all of the suspects involved are juvenile.

Protocol for Receiving Complaints: Had a discussion about what the legal statutes affect how much information the board can receive for reviewing complaints. Bob G. suggested that we should all be familiar with the statute related to release of information. (Chapter 13.82 COMPREHENSIVE LAW ENFORCEMENT DATA.) Robyn also suggested that another significant statute is r299c (subsection of the Juvenile Code.) The Strategic Planning committee will be in touch with Gunnar Johnson and the City Attorney's office to also get their advice and input in developing our understanding of the statutory framework for our work.

Information for the Orientation Handbook: Another thing can be added: Comprehensive Law Enforcement Data – Minnesota Statutes; Open Meeting Act; Data Practices Act; Sample of a Police Report;

Agenda for Next Meeting: We discussed taking some time at the end of each meeting to make any changes to the agenda for next time. Suggestion was made to remove the Discussion of Values from the agenda, and to move

Approved: 9/24/13

Protocol for Reviewing Complaints to be an item under the Strategic Planning Committees Report and Orientation Handbook to an item under Other Business. (Draft Agenda included at the end of these minutes.)

Announcements: None

Motion to Adjourn at 7:42 pm.

Next meeting Tuesday, August 27 at 5 pm – Bob will check location at Harrison or Evergreen.

5 pm will be a social time to allow for board members to have more informal interaction with community members attending. Business meeting will begin at 5:15 pm.